

DETERMINATION OF EARNINGS LIMIT IN PROCESSING SHORT-TERM APPOINTMENT OF RETIREE LANGUAGE STAFF

- **Applicable rules:**
 - [ST/AI/2003/8](#)
- Pursuant to the mandatory earnings' limit for retiree language staff established by General Assembly resolution 57/305 of 15 April 2003 and the opinion provided by the Advisory Committee on Administrative and Budgetary Questions (ACABQ) on 6 October 2008, it is incumbent upon the retiree to indicate his or her understanding that any remuneration received during a particular calendar year with respect to employment within the United Nations, including contractual translation work, as well as from other entities of the United Nations common system, including the Funds and Programmes, is subject to a maximum limit of 125 days actually worked.
- In light of the opinion provided by the Advisory ACABQ on the General Assembly resolution 57/305 on 06 October 2008, the ceiling of earnings for employment of retired language staff will be set in terms of day actually worked.
 - In accordance with the Agreement Concerning the Conditions of Employment of short-term free-lance language staff, which provides for the payment of the sixth and the seventh days of the normal work week and established public holidays, retired language staff will continue to be compensated for weekend days even if no work is performed, and such days will not be counted toward the ceiling of earnings.
 - The ceiling of earnings per calendar year is therefore set at 125 days actually worked.
- It is, therefore, recommended that the clauses below be inserted into the Offer of Appointment to document the retiree's confirmation of understanding of the above. The related Letters of Appointment have been updated on the Forms Website:

(Paragraph to be inserted in the offer of appointment):

In accordance with the mandatory earnings limit established by the General Assembly Resolution 57/305 of 15 April 2003 and the opinion of the Advisory Committee on Administrative and Budgetary Questions of 6 October 2008, this offer and the consequent appointment are subject to a maximum limit of 125 days actually worked per calendar year. This maximum applies to remuneration you may have received or will receive during this calendar year from the United Nations, including the remuneration received for contractual translation work, as well as from other entities of the United Nations common system, including the Funds and Programmes. Should the maximum of 125 days actually worked for the calendar year be exceeded, appropriate recovery/re-payment of amount(s) in excess of the limit of 125 days actually worked will be effected.

Approved on 6 October 2008

(Acceptance to be inserted at the end of the offer):

Since the beginning of this calendar year:

I have not performed any remunerated functions for the United Nations, including the Contractual Translation Unit, as well as for other entities of the United Nations common system, including the Funds and Programmes.

I have performed remunerated functions for the United Nations, including the Contractual Translation Unit, as well as for other entities of the United Nations common system, including the Funds and Programmes for _____ days actually worked.

I understand that this information is essential to comply with the mandatory restrictions on the number of days actually worked per calendar year, as established by the General Assembly resolution and ACABQ opinion of 6 October 2008, and that failure to provide full and complete information will lead to termination of appointment and will preclude me from being considered for future appointments.

I hereby accept this offer of appointment and the conditions herein specified, subject to any modifications to the Staff Regulations and Rules.

SIGNATURE: _____ DATE: _____