



16 March 2011

(Amended text to include
ST/SGB/2011/3/Amend.2 issued on
issued on 19 January 2022)

Secretary-General's Bulletin

Management Committee

The Secretary-General, for the purposes of strengthening the work of the Management Committee, and taking into account the provisions of relevant General Assembly resolutions and related Secretary-General's bulletins, including ST/SGB/2005/16 on new mechanisms to strengthen the executive management of the United Nations Secretariat, as amended by ST/SGB/2006/14 on the role and functions of the Management Committee, has decided to amend the terms of reference of the Management Committee. He promulgates the following:

Section 1 Functions

1.1 The Management Committee shall:

(a) Consider internal reform and management-related initiatives and issues, including change management processes, requiring strategic direction from the Secretary-General;

(b) Ensure that findings and recommendations of the Board of Auditors, the Joint Inspection Unit and the Office of Internal Oversight Services are effectively fed into the executive management processes, and that accepted recommendations are followed up and implemented in a timely manner;

(c) Maintain ongoing dialogue with the Board of Auditors, the Joint Inspection Unit, the Office of Internal Oversight Services and the Independent Audit Advisory Committee to exchange views on issues of mutual interest.

Section 2 Composition

2.1 The Management Committee shall be chaired by the Chef de Cabinet, on behalf of the Secretary-General. Its members shall consist of the Under-Secretary-General for Management Strategy, Policy and Compliance, the Under-Secretary-General for Operational Support, the Under-Secretary-General for Safety and Security, the Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator, the Under-Secretary-General for Economic and Social Affairs, the Under-Secretary-General for General Assembly and Conference Management, the Under-Secretary-General for Legal Affairs and United Nations Legal Counsel, the Under-Secretary-

General for Global Communications, the Assistant Secretary-General for Human Resources, the Assistant Secretary-General for Programme Planning, Finance and Budget, Controller, the Chief Information Technology Officer, the Assistant Secretary-General for Support Operations, the Assistant Secretary-General for Development Coordination, the Assistant Secretary-General for Supply Chain Management, and on rotation one regional and shared Assistant Secretary-General from the Departments of Political and Peacebuilding Affairs and Peace Operations,¹ as well as the Coordinator of the regional commissions and the Directors-General of the United Nations Office at Geneva, the United Nations Office at Nairobi and the United Nations Office at Vienna.

2.2 Substitutes may participate by invitation in case of unavailability of one or more of the members.

2.3 The Under-Secretary-General for Internal Oversight Services shall participate, as an observer, in all oversight meetings of the Committee.

2.4 Heads of departments and offices who are not members of the Management Committee may propose items for consideration by the Committee, which may invite them to participate as required.

2.5 The Management Committee shall invite, as appropriate, representatives of any department or office in the Secretariat to advise on substantive questions.

Section 3

Frequency of meetings

3.1 The Management Committee shall normally meet once a month.

Section 4

Final provision

4.1 The present bulletin shall enter into force on the date of its issuance.

4.2 The present bulletin shall replace section 2 of Secretary-General's bulletin ST/SGB/2005/16, entitled "New mechanisms to strengthen the executive management of the United Nations Secretariat", as amended by Secretary-General's bulletin ST/SGB/2006/14.

(Signed) **BAN** Ki-moon
Secretary-General

¹ The three regional and shared Assistant Secretaries-General from the Departments of Political and Peacebuilding Affairs and Peace Operations that will attend the Management Committee on a rotating basis include: the Assistant Secretary-General for the Middle East, Asia and the Pacific, the Assistant Secretary-General for Africa and the Assistant Secretary-General for Europe, Central Asia and the Americas.