United Nations Security Management System (UNSMS)

Section C

IASMN ToR

IASMN Terms of Reference

1. The Inter-Agency Security Management Network (IASMN) supports the High-Level Committee on Management (HLCM) in its comprehensive review of policies and resource-related issues pertaining to the entire United Nations Security Management System (UNSMS), which is a standing item on its agenda.

2. The IASMN will be chaired by the Under-Secretary-General for Safety and Security and a co-chair, who is elected among the members for a term of two years. It meets twice a year to review all existing and proposed policies, procedures and practices of the UNSMS, and it reports and makes recommendations on these to the HLCM. The Under-Secretary-General for Safety and Security or his/her designated representative should participate in these meetings.

3. The IASMN comprises the senior managers who have managerial oversight of the security function within the following bodies:

   (a) All organizations which are members of the Chief Executives Board;

   (b) Organizations that have concluded a memorandum of understanding with the United Nations for the purposes of participating in the UNSMS;

   (c) Any organization or department which has a specific mandate for management of the safety and security of United Nations staff, personnel and premises or which is directly involved in the coordination, delivery and support of United Nations activities in the field, especially during emergencies and in high-risk environments;

   (d) Any other organization invited by the Under-Secretary-General for Safety and Security, as the Chair, as observers; and

   (e) United Nations Staff Federations, as observers.

4. A Steering Group will be appointed to facilitate the work of the IASMN. The Steering Group will consider and propose the agenda for the IASMN meetings as well as the draft documents. The composition of the Steering Group will be reviewed and confirmed by the IASMN at its first meeting of the year.

5. Between annual meetings, the Under-Secretary-General for Safety and Security may convene working group meetings among interested organizations to discuss specific security issues. The reports of the working groups will be provided to the IASMN for review and endorsement.

6. The IASMN will monitor the implementation of United Nations security management policies, practices and procedures by all actors of the United Nations system, including the related programme budget. It will report and make recommendations thereon to the HLCM.

IASMN Steering Group Terms of Reference

1.   The primary role of the Inter-Agency Security Management Network (IASMN) Steering Group is to advise, support and facilitate the work of the IASMN.

2.   The Steering Group comprises senior security managers/security focal points of the United Nations Security Management System (UNSMS) organizations as outlined in the Framework of Accountability. The IASMN determines the size and composition of the Steering Group every two years. Membership will not exceed 15 organizations.

3.   The Under-Secretary-General for Safety and Security (USG UNDSS) is the chair of the Steering Group, with a co-chair selected by the IASMN for two years. The USG UNDSS may delegate the role to the ASG UNDSS.

4.   The Steering Group meets at a minimum twice a year, ahead of each IASMN full session.

5.   Members of the IASMN Steering Group agree to the following principles:

  (a)   Active participation in all scheduled sessions of the Steering Group.

  (b)   Active participation and engagement in the working groups of the IASMN.

  (c)   Active participation in the wider activities of the IASMN Steering Group and are expected to participate and contribute regularly when called upon.

6.   The Steering Group considers and proposes the agenda for the IASMN full sessions as well as determines draft documents for review and discussion.

7.   The Steering Group reviews the outputs of working groups and other CRPs and supporting documents[1] provided to Steering Group meetings and provides guidance.

8.   Discusses policy and other issues to be presented to the IASMN with the view to provide the IASMN with the best possible advice.

9.   Between regular meetings, the Under-Secretary-General for Safety and Security may convene *ad hoc* Steering Group meetings.

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[1] CRPs and supporting documents to be provided through the IASMN Secretariat two weeks prior to each Steering Group meeting.